



Food Not Bombs

P.O. Box 424, Arroyo Seco, NM 87514 USA
505-776-3880 Toll Free 1-800-884-1136
www.foodnotbombs.net

Food Not Bombs Presentation Memorandum of Understanding

Please provide us with this information to help us make sure your Food Not Bombs Presentation will be a success. In most cases we need housing and transportation for both Keith McHenry and Jill Rounds. We arrange the transportation from our end but we will need to have the transportation costs for the airfare to be paid in advance in most cases. The honorarium covers the main presentation to the entire community and several presentations to individual classes while visiting your institution. The honorarium supports the work of Food Not Bombs. Please fill this out and return it as soon as possible to secure the dates. Thanks and we are excited that we will be giving a Food Not Bombs Presentation to your community.

For details about the speaker and the presentation please visit <http://www.foodnotbombs.net/speaker.html>

CHECK LIST

DVD projector____ Two 6 foot tables____ Flyers____ Radio, Newspaper and Magazine interviews_____

Day and Date of event:_____

Time of event:_____

Location and address of the event:_____

Sponsoring Organizations:_____

Contact person:_____

Contact Person's Phone Number:_____

Contact Person's email:_____

Total Honorarium_____

When is the Honorarium paid?_____

Transportation Cost_____

Date Arriving_____ Date Leaving_____

Housing/Hotel Address and Phone_____

Housing/Hotel covered by sponsoring organization_____

Details for Honorarium

(physical address for IRS policies)

Keith McHenry

14 Certtio Colorado Road

Valdez, NM 87580 USA

Call for Social Security Number

Mail Honorarium to:

Food Not Bombs

P.O. Box 424

Arroyo Seco, NM 87514 USA

(we can't get mail at the physical address)

Please fill out this form and mail it to our office as soon as you can complete the information - thanks